



Montana State University
Student Hub: 102 Strand Union Building
Advisor Offices: 177 Strand Union Building
forge@montana.edu
montana.edu/access-success/forge

STEPS TO RETURN

Planning to return to MSU or Gallatin College after time away? Let the enthusiastic and knowledgeable team at Forge: Pathways & Belonging assist you... every step of the way!

Schedule an Appointment with a Forge Access Advisor If you know your MSU NetID and password, you can [make an appointment in navMSU](#) or you can go to the [Forge Meet with an Advisor page](#) and choose to meet with either Jen White-Dobbs or Deb Albin. If you don't know your NetID and password, email us at forge@montana.edu.

An Access Advisor can:

- Help you map out a plan to return.
- Guide you through university processes and procedures.
- Provide tips and tricks for a successful return.
- Connect you with resources and services.

Resolve Holds on Your Account Holds are a very common occurrence for returning students. You can view holds at your [MyMSU account](#). A Forge Access Advisor can walk you through your holds and guide you through resolving them.

Submit the Online Intent to Register How to find the Intent to Register form:

- Step 1: Log In to your [MyMSU account](#).
- Step 2: Find the Additional Resources card.
- Step 3: Select Intent to Register Form and fill it out.

Tips for Submitting your Intent to the MSU Registrar:

- We recommend submitting your Intent to Register at least 30 days prior to registration - but we understand this is not always possible.
- If you are changing your major, note your new major of choice on this form.
- If you attended another college or university since you last attended MSU, note this on the Intent to Register form, and then send an official transcript to the Office of the Registrar.
- Once the Intent to Register is processed (2-3 weeks), the Office of the Registrar will contact the email address provided on the Intent to Register form.

If you have any questions or concerns about your Intent to Register form, contact the [MSU Office of the Registrar](#) or email a Forge Access Advisor at forge@montana.edu.

Plan Your Finances and Apply for Scholarships

- [Meet with a financial coach](#) to talk about student loans, budgeting, credit and your financial future.
- [File the FAFSA online](#) to determine eligibility for federal low-interest loans and grants. Filing the FAFSA does not obligate you to take out loans, but it can open various opportunities to fund your education. Some scholarships require you to file your FAFSA.
- Submit a [Cat Scholarships](#) application to learn if you are eligible for most scholarships across campus. This application will also alert you if you are eligible for the [four scholarships offered at Forge: Pathways & Belonging](#).

Meet With an Academic Advisor Academic advisors are guides, mentors, and educators who encourage personal development and lifelong learning. They share information about curricula, resources, and engagement opportunities. Students who engage in the advising process regularly will benefit from the guidance and support of their advisor. [Find your advisor here](#).

Register for Classes Using CatCourse Once your Intent to Register is processed and you have met with an Academic Advisor, you will be provided with a PIN to register for classes using CatCourse in your [MyMSU account](#).

Plan for Success [Become part of the Forge Community](#) by visiting the Student Hub on campus at 102 SUB and meet with an Access Advisor who can assist you in overcoming mental barriers, planning your schedule, developing a support system, and dozens of other resources, services, and opportunities.