Animal Project Journal & Financial Record

#2FM0265

INSTRUCTIONS

This form may be completed on your computer, using Adobe Acrobat Reader. If you don't have the latest version of Adobe Acrobat, you can download it for free at http://get.adobe.com/reader If you do not wish to complete this form on your computer, you may print the pages you need, and write on the form.

ONLY PAGES 2 THROUGH 11 OF THIS DOCUMENT ARE YOUR RECORD FORM The remaining pages are extra pages that you _may_ need to record additional information. This instruction page is not part of your record book and can be removed.

Your photo can be inserted directly into the form. Due to the limitations of Adobe, the image needs to be in a .pdf format, and will be resized to fit the space provided. Alternatively, If you don't have software to convert your image to a .pdf file, you may print your photo separately, and attach it to the page after you print it.

If you need additional space for any of the sections of the form, check the box at the end of that section, and add additional information on the appropriate page at the end of the form. Be sure to transfer subtotals to the appropriate section at the beginning of your record book.   If you still require additional space, make a copy of this file and complete the appropriate section, saving that particular page to print when you compile your record book.

At the end of the year, when it is time to print out your record form, use your printer properties to print only the additional pages you completed. For example, use the format **2-11, 15** to print pages 2 through 11 (record form) and **15** (additional page).

Revised January 2016

Animal Project Journal & Financial Record

4-H Year: _____

My Photo

This Record Belongs to

County	
Project Name	
Years in the Project	

These are my project goals for this year.

Briefly describe your project goals for the coming year. Use only the space provided. Use your tab key to move to the next line.

Did you reach your project goals?

Briefly describe what happened throughout the year as you attempted to reach your goals. Use your tab key to move to the next line.

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MONTANA STATE UNIVERSITY EXTENSION

Record ALL the activities you do in this 4-H project as you do them.

Include things such as: project meetings, workshops, field trips, work, trainings, shows, concerts, learning experiences... anything related to your project.

WHEN YOU DID IT... WHAT YOU DID... WHAT YOU LEARNED!

Date	What You Did	What Your Learned

More activities are listed at the end of this record form.

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Value of Animal(s) Purchased/Owned/Possessed

*Enter the value of animal(s) that you owned **prior to beginning this project year** or that you purchased or were given for this project.*

Date	Description	Number	Purchased From/ Owned By	Weight	Unit Price	Market Value
					Subtotal (this page)	
					Subtotal (combined from additional pages)	
					Total Market Value (**TOTAL A**)	

More animals owned at the BEGINNING of project are listed at the end of this record form. ☐

Value of Animal(s) Owned at End of Project

*Enter the value of animal(s) that you owned **at the end of this project year.***

Date	Description	Number	Weight	Estimate Value/ Price
			Subtotal (this page)	
			Subtotal (combined from additional pages)	
			Total Estimated Value (**TOTAL B**)	

More animals owned at END of project are listed at the end of this record form. ☐

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MONTANA STATE UNIVERSITY EXTENSION

Feeding Record

Write the kind of feed at the top of the columns. Use the units (pounds, cwt, tons) that are most convenient for you, however be consistent. Also record how much the feed for each month costs. Use the chart to keep track of feed for all animals in this project.

Animal								
Kind of Feed								
Month	*Amount*	*Price*	*Amount*	*Price*	*Amount*	*Price*	*Amount*	*Price*
October								
November								
December								
January								
February								
March								
April								
May								
June								
July								
August								
September								
Totals								
Price/Unit								

Subtotal (this page)	
Subtotal (combined from additional pages)	
Total Feed Cost (TOTAL C)	

Comments

Record notes or other comments you have regarding this feeding record. Use the tab key to move to next line.

More feeding records are listed at the end of this record form. ☐

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Market Animal Growth Record

Use this chart for <u>Market Animal Projects ONLY.</u>

Name of Animal	Birth Date	Date Project Started	Start Weight	Date Project Ended	End Weight	Total Weight Gain	Total Days on Feed	Average Daily Gain	Feed Cost Per LB. Gain

Total Weight Gain = Ending Weight MINUS Starting Weight
Average Daily Gain = Total Weight Gain DIVIDED BY Days on Feed

More market animal growth records are listed at the end of this record form.

Animal Project Journal & Financial Record

Expenses other than feed.

Record any other expenses such as taxes, marketing, transportation cost, show expenses, insurance etc.

Item and Description	Cost
Subtotal (this page)	
Subtotal (combined from additional pages)	
Other Expenses Total (**TOTAL E**)	

More expenses are listed at the end of this record form. ☐

Animal Project Journal & Financial Record

Health Care Chart

Date	Reason for Treatment	How Administered	# of Animals	Size of Dose	Cost Per Animal	Total Cost
			Subtotal (this page)			
		Subtotal (combined from additional pages)				
		Total Health Care Cost (TOTAL F)				

More healthy care records are listed at the end of this record form. ☐

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Sales Record

Record the sale of your animal(s) or sale of goods from the animal (includes wool, etc.)

Animal Sold	#	Date	Place Sold	Sale Weight	Selling Price	Total Sale
				Subtotal (this page)		
				Subtotal (combined from additional pages)		
				Sales Total (**TOTAL D**)		

More sales records are listed at the end of this record form. ☐

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Production Record for Animal Breeding Project

Fill this out only if you are taking a breeding project, otherwise you may delete this page.

Dam ID	Date Bred	Sire ID	Date Offspring Born	Number Born Male	Female	Average Birth Weight	Number Weaned Male	Female	Number Sold Male	Female

More breeding records are listed at the end of this record form.

Animal Project Journal & Financial Record

Project Summary

Receipts		Expenses	
Value of animals at end of project **TOTAL B**		Value of animal(s) at the beginning of project **TOTAL A**	
Value of animals sold **TOTAL D**		Feed Costs **TOTAL C**	
Prize money received		Health Care Costs **TOTAL F**	
		Other Expenses **TOTAL E**	
Total Receipts		**Total Expenses**	
		Net Income: Total Receipts minus Total Expenses	

Comments

Record notes or other comments you have about this project.

I have evaluated my records and believe that they are accurate, complete and verify that
this represents my own work.

_____   _____

                         4-H Club Member   **Date**

I have reviewed this record book.

_____   _____

                         4-H Club Leader   **Date**

Animal Project Journal & Financial Record

Record ALL the activities you do in this 4-H project as you do them. (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record.

WHEN YOU DID IT... WHAT YOU DID... WHAT YOU LEARNED!

Date	What You Did	What Your Learned

Animal Project Journal & Financial Record

Value of Animal(s) Purchased/Owned/Possessed (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. Transfer subtotal to previous page.

Date	Description	Number	Purchased From/ Owned By	Weight	Unit Price	Market Value
				Subtotal Market Value (this page)		

Animal Project Journal & Financial Record

Value of Animal(s) Owned at End of Project (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. Transfer subtotal to previous page.

Date	Description	Number	Weight	Estimate Value/Price
	Subtotal Estimated Value (this page)			

Animal Project Journal & Financial Record

Feeding Record (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. Transfer subtotal to previous page.

Animal								
Kind of Feed								
Month	*Amount*	*Price*	*Amount*	*Price*	*Amount*	*Price*	*Amount*	*Price*
October								
November								
December								
January								
February								
March								
April								
May								
June								
July								
August								
September								
Totals								
Price/Unit								
Subtotal Feed Cost (this page)								

Comments

Record notes or other comments you have regarding this feeding record. Use the tab key to move to next line.

Animal Project Journal & Financial Record

Market Animal Growth Record (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record.

Name of Animal	Birth Date	Date Project Started	Start Weight	Date Project Ended	End Weight	Total Weight Gain	Total Days on Feed	Average Daily Gain	Feed Cost Per LB. Gain

Total Weight Gain = Ending Weight MINUS Starting Weight
Average Daily Gain = Total Weight Gain DIVIDED BY Days on Feed

Animal Project Journal & Financial Record

Expenses other than feed (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. Transfer subtotal to previous page.

Item and Description	Cost
Other Expenses Subtotal (this page)	

Animal Project Journal & Financial Record

Health Care Chart (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. Transfer subtotal to previous page.

Date	Reason for Treatment	How Administered	# of Animals	Size of Dose	Cost Per Animal	Total Cost
				Subtotal Health Care Cost (this page)		

Animal Project Journal & Financial Record

Sales Record (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record. Transfer subtotal to previous page.

Animal Sold	#	Date	Place Sold	Sale Weight	Selling Price	Total Sale
						Sales Subtotal (this page)

Animal Project Journal & Financial Record

Production Record for Animal Breeding Project (Continued)

Use this page as needed if you need extra room, otherwise delete it from your record.

Dam ID	Date Bred	Sire ID	Date Offspring Born	Number Born Male	Number Born Female	Average Birth Weight	Number Weaned Male	Number Weaned Female	Number Sold Male	Number Sold Female