

Supplementary Report

The Hill County Local Study Commission recommendations to the people of Hill County.

1. The formation of a Interlocal Law Review Committee to be actively involved in bringing about law enforcement consolidation.
2. Computer networking between Hill County and the City of Havre.
 - a) Buy compatible equipment (hardware and software).
 - b) Share GIS (Geographic information system).
 - c) Link Sheriff's office with City Police separately
 - d) BI-Annual meetings between the County and the City for computer coordination
3. Formation of a purchasing Co-op between any or all interested government entities.
 - a) Supplies
 - b) Office Equipment
 - c) Sand and Gravel
 - d) Fuel (Including fueling station or depot)
 - e) Vehicles
4. The County should follow the recommendation of the Space Allocation Assessment.
 - a) ADA Requirements
 - b) Break rooms
 - c) Centralized copy room (with copy card system)
 - d) When ever changes to the facility are to be made reference to the study should be made.
5. Effort made to increase parking around courthouse.
6. Formation of one Justice Department by combining the Justice of the Peace and the City Judge duties to have 2 Justices of the Peace available to provide 6 day/week coverage for arraignments.
7. The formation of a Capitol Improvement Fund for each of the county departments.
8. County Policy Manual should be made and followed.
 - a) Administrative procedures
 - b) Personnel policies (including evaluation policy)
 - c) Day to day department operating procedures
 - d) Investment policy and procedure
9. County Attorney should be made full time in Hill County.
10. Deputies of elected officials should reflect chain of command.
11. Dispatchers and Jailers should obtain necessary training.
 - a) Jailers(full and part-time) must within first 12 months of employment, complete Detention Officer's Basic Course as provided by MLEA. (this taken

from administrative rules of Montana). Jailers within the first 3 months of employment must be certified in CPR, and within 24 months of employment have 1st Responder training. When it becomes available at MLEA the advanced training.

- b) Dispatchers (full and part-time) Must complete Basic public Safety communicators Course as provided by MLEA. (NO Grandfathering). Within first 3 months of training must be certified in CPR, and within 24 months of employment have a minimum 1st responder training. In addition, full time dispatchers with in 2 years of employment must have Emergency Medical dispatch, Fire Dispatch, and Critical Incident Communication, Intermediate and advanced training when it becomes available at MLEA, and other training as deemed necessary.
12. Consolidation or reduction of offices should be considered when the county could realize financial or efficiency benefits.
 13. We believe that the commissioners should look into the Road Department operating hours per day, 6-days per week, as a means of reducing equipment costs. Using road patrols as an example, 9 patrols running 40-hours per week is 360 hours. 6 patrols running 60 hours a week is 360 hours. The road department should be able to get the same amount of work done in a week with 6 patrols instead of 9, resulting in a substantial savings in equipment. With 6 patrols, they would be able to trade a newer machine with more hours, therefore worth more on trade. The same would apply to other equipment, such as mowers and trucks. We realize this would increase the management needed to operate 2 extra days weekly, but are convinced that money would be saved overall.
 14. County Commissioners should hire an administrative assistant with clerical help for their office.
 15. Sheriff's Department should go to 7 days a week-24hrs a day.
 16. We suggest Hill County contract with a professional grant writer or train a present county employee to perform that task.
 17. Hill County should have a compliance officer for EEO, ADA, Title 9, drug testing, etc. Because the present County Superintendent is trained in those areas, we suggest that these duties be transferred to that office.

HILL COUNTY GOVERNMENT STUDY COMMISSION FINAL REPORT

To the Citizens of Hill County:

The Hill County Study Commission Elected by the voters on November 8, 1994, or thereafter appointed present this final report to the citizens of this county.

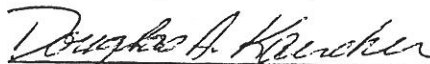
The purpose of the study commission, as defined in state law, is "to study the existing form and powers of our county government and procedures for delivery of local government services and compare them with other forms available under the laws of the state". If some change is deemed necessary, the study commission may submit such proposed change to the electors.

In the conduct of their review the study commission has sought advice and information from a number of people in the county. Opinions and recommendations were solicited from local government officials, community organizations and citizens. All meetings of the study commission were open to the public. Public hearings were held to determine citizen opinion.

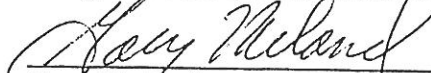
The study commission did considerable work to introduce the Charter form of government to the electorates. Due to a law change in the 1995 legislature that we were unaware of, we were unable to meet the ballot deadline. The Commission felt the Charter form of government would have been an effective tool with very modest changes to our form of government.

As a result of discussions held with the people and groups mentioned, the Hill County Study Commission has concluded that there is a general consensus that the existing county commission form of government has served this county well, and will continue to do so in the future. We therefore recommend no change in this form of government.

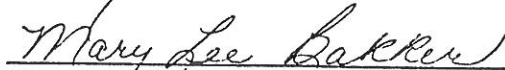
Respectfully submitted,



Douglas A. Kaercher, Chairman



Gary Meland, Vice Chair



Mary Lee Bakker, Member

Hill County Study Commission