

Faculty Senate Minutes
 April 10th, 2019
 Ballroom D
 3:10- 4:30 pm

Name	Represents	Attended
Richards, Abigail	Chair	X
Austin, Eric	Chair-elect	X
Amende, Kevin	EN/Mech & Ind Engr	X
Anderson, Christina	AR/Film & Photography	X
Anderson, Ryan	EN/Chem Engr	X
Belasco, Eric	AG/Agricultural Economics	X
Brody, Michael	EHHD/Education	X
Carr, Patrick	AG/Research Centers	X
Dana, Susan	Business	X
Dratz, Ed	LS/Chem and Biochemistry	X
Fick, Damon	EN/Civil Engineering	X
Gao, Hongwei	EN/Electrical & Computer Engineering	X
Gedeon, Tomas	LS/Math Sciences	X
Haynes, George	Extension/On-campus	X
Herman, Matthew	LS/Native American Studies	X
Hurt-Avila, Kara	EHHD/Health & Human Devel,	X
Kosto, Allison	Extension/Off Campus	X
McPhee, Kevin	AG/Plant Sciences & Plant Pathology	X
Meyer, James	LS/History & Philosophy	X
Roberts, Dave	LS/Ecology	X
Schmidt, Edward	AG/Microbiology & Immunology	X
Sterman, Leila	Library	X
Stowers, Steven	LS/Cell Biology & Neuroscience	X
Thomas, Amy	LS/English	X
Thompson, John	LS/Modern Languages	X
Yamaguchi, Tomomi	LS/Sociology & Anthropology	X

ALTERNATES	Dept	Attended
Olson, Brett	AG/Animal and Range	X
Wittie, Mike	EN/Computer Science	X

OTHER ATTENDEES	Dept	Attended
Provost Mokwa	Office of the Provost	X
Donohue, Ariel	Diversity and Inclusion	X
Mashaw, Kristine	MSU-Police	X

Mumey, Brenden	Faculty Affairs	X
Parish, Frank	MSU-Police	X
Peterson, Kelly	Legal Counsel	X

- I. Call to order
 - a. The meeting was called to order at 3:10pm
- II. Approval of the March 27th meeting minutes
 - a. Leila Sterman moves to approve. Seconded by Tomas Gedeon. The minutes are approved.
- III. Information al items
 - a. University Council Updates – *Film and Photography Policy: Audiotaping and Recording*
 1. <http://www.montana.edu/legalcounsel/proposed/index.html>
 2. Comments on this policy will be accepted until April 24, 2019.
 3. Please forward comments on any proposed policy to Kellie Peterson at kellie.peterson@montana.edu
 - b. Senior Diversity and Inclusion Officer – *Ariel Donohue*
 1. Been on campus for 10 years
 2. In new role since December 1st
 3. 2016-17 we underwent a year of diversity planning and strategic planning. Diversity Summits took place-half day trainings on diversity.
 4. Came out with a framework report at the end of that year-document is available online-is part of our strategic plan.
 5. Look broadly at diversity and inclusion
 - A. Five immediate recommendation. One was hiring an executive level position to guide D and I efforts-Goal of this position is to guide the Diversity and Inclusion efforts
 6. Part of the iChange movement. Completing a self-assessment specific at STEM faculty right now.
 7. Bringing in diverse faculty and keeping them
 8. Questions:
 - A. Why start with STEM faculty? It is because it is funded by NSF and iChange is about making change in STEM faculty specifically. What we learn provides opportunities for other faculty members.
 - c. MSU Parking Services Changes – *Frank Parrish, Kristine Mashaw, Mike Stanley*
 1. It's time to do something about our parking situation.
 2. Our Goals
 - A. Better Customer Service
 - B. Better Visitor Experience-parking is a visitor's first impression of campus
 - C. Less Frustration
 - D. Visually Appealing
 - E. Innovative Practices

- F. Fiscally Responsible-better with the money we do have before asking for more money from parking passes
- 3. Near-Term Improvements
 - A. Signage and Wayfinding
 - B. Radio Notification System
 - C. Mobile Parking Application
 - D. Expand LPR (License Plate Reader technology)
- 4. Investments in MSU Parking
 - A. Sign Improvements-\$ 200,000
 - B. Radio Notification System-\$ 25,000
 - C. Mobile Parking Application-\$ 2,500-you can add time onto your parking from your phone/computer
 - D. Expanded LPR-\$ 106,000
 - E. Fuel Efficient Vehicles-\$ 44,000-used for LPR during the day and for security to give folks rides to outlying parking areas at night.
- 5. Additional Investments in MSU Parking
 - A. Snow Removal-\$394,000-\$1,800/hour
 - B. Lot Improvements-\$190,000
 - C. Garage Debt Service-\$150,000
- 6. Revenue Improvements
 - A. Improved Enforcement
 - B. Improved Collections-those who are not staff, faculty or student and you have parking fees, they were never followed up on in the past.
 - C. Significant Operating Cost Cuts
 - D. Consistent Special Event Parking Fees
- 7. Future Changes
 - A. Improve Parking Permit Designations-do away with the old letters and will become an animal (like a Bison for example)
 - B. Provide Responsible and Flexible Pricing Choices-cost less money, but have better availability
 - C. Create Reasonable Parking Permit Sale Limits-no more overselling of permits
 - D. Increase Permit Fees Over Two Years
 - E. Develop a New Business Plan-JCBE is developing a new business plan for them
 - F. Create an Effective Communications Plan
 - G. Eliminate Parking on S. 7th Avenue-to make room for a bike lane
- 8. Customer Expectations
 - A. Inexpensive/Convenient/Sufficient
 - i. Inexpensive and convenient, but insufficient number, or
 - ii. Inexpensive and sufficient number, but not convenient, or
 - iii. Convenient and sufficient number, but not inexpensive
- 9. Parking Lot Inventory

- A. Percentage of spaces by permit type
 - i. SB-Comuter-48%
 - ii. E-Resident-31%
 - iii. F-Distant-16%
 - iv. R-Reserved-9%
 - B. 27 Parking Lots
 - i. 6,060 Permitted Spaces
 - ii. 592Reserved Spaces
 - iii. 220 Pay Lot Spaces
 - iv. 192 ADA Spaces
 - v. 142 Other Spaces
 - vi. 7,206 Total Spaces
10. Proposed Parking lot Designations-See map
11. Lot Designation Comparison
- A. Current
 - i. SB-Comuter-44%
 - ii. E-Resident-31%
 - iii. F-Distant-16%
 - iv. R-Reserved-9%
 - B. Proposed
 - i. L5-45%
 - ii. L5R-24%
 - iii. L6-17%
 - iv. L1-L3-8%
 - v. L4-7%
12. Permit Fee Increases
- C. Create Reserved Parking Level (L4)
 - D. Increase Permit Prices \$15 (7.32%) in 2020
 - E. Increase Permit Prices \$15 (6.82%) in 2021
 - F. Increase Reserve Prices by \$15 in 2020 & 2021
 - G. Increase Remote Prices to \$80 in 2020 and \$100 in 2021

13. 2019 Improvements

- A. New Parking Permit Designations
- B. New Midlevel Reserved Parking
- C. Eliminate Parking on S. 7th Avenue
- D. Parking Permit Sale Limits
- E. Parking Permit Fee Increases
- F. Communications Plan

14. Questions

- A. Reserved spots are oversold? Yes. What happens if I don't have a spot? We didn't increase the oversell of these spots. They are oversold now, so you should find a spot. Trying to find the ins and outs of people coming and going.
- B. What will be the repercussions for the folks who are already on the waiting list of the old reserved lots? Those on the waitlist will be taken care of.
- C. Last year there were a bunch of SB spots put into Reserved which are too expensive for many staff. There was no notice, so if you plan to do that again you should give notice to.
- D. How much will expenditure increase due to this plan? Feel that we will be saving money because of the systems being put in place, such as parking attendance.
- E. Is this info available on your website? It will be.
- F. Will the campus parking on Harrison going to remain? It will be visitor parking and some commuter parking.
- G. Are you working with the city on the problem of people parking outside of the "donut" and in city parking? Yes, they are working together.
- H. Communication through Housing about not bringing cars to campus if you don't need them. Also a rental car option for going skiing, etc.
- I. A lot of the overnight parkers are state tagged vehicles with SB tags .Trying to eliminate overnight parking. There shouldn't be any overnight parking in SB lots. Where else should the state vehicles go so that they are out of the way? Parking will look into all of this
- J. Forum 5-6pm, 4/11/19 in the SUB 233. Will be recording the WebEx.

IV. New Business

a. New Courses

- 1. BIOE 436: Symbiosis for Teachers: Eat, Prey, Love
- 2. BIOM 363: Eukaryotic Cell Biology
- 3. CSCI 366: Computer Systems
- 4. EDU 347: Managing the Learning Environment for K-12/Secondary

5. HSTR 416: Global History of Food
6. HSTR 438: Latin American Nature in History and Culture
7. NUTR 496: Practicum Food Product Development
8. SPNS 438: Latin American Nature in History and Culture

V. Old Business

a. MS Bioengineering

1. Rationale:
 - A. Currently offering a Master of Engineering (ME) in Bioengineering that is coursework only.
 - B. Students inquire frequently about this option, but typically want to complete a research based thesis
 - C. This proposal adds thesis credits and allows for students to obtain an MS degree
2. No new resources are requested
3. Program does not duplicate any other offering at MSU or within the MUS
4. Faculty in CHBE, MIE and ECE support students pursuing a research based MS degree in bioengineering and prepared program
 - A. Robin Gerlach, Stephanie McCalla, Connie Chang (CHBE)
 - B. Ron June (MIE); Anja Kunze (ECE)
5. Michael Brody moves to approve. Ed Dratz seconds. None opposed. No abstentions. Approved.

b. Internship Policy

1. Policy for supervised work-integrated learning experiences related to a student's academic program of study:
 - A. Internship (x98); Co-Op (x98)**
 - B. Practicum (x95); Fieldwork (x95); Clinical Experience (x95); Service Learning (x96)
2. Unit Responsibilities:
 - A. Develop a Unit Internship Guidelines and Procedures Document (UIGP)
 - B. For each student experience develop an Internship Scope and Plan (ISP)
3. Section 2: University Expectations
 - A. Learning outcomes established before experience
 - B. Faculty Instructor
 - C. Internship Site Supervisor
 - D. Assignment of appropriate credit
4. Section 3 and 4: Unit Responsibilities
 - A. Develop a Unit Internship Guidelines and Procedures Document (UIGP)
 - B. For each student experience develop an Internship Scope and Plan (ISP)
5. Discussion, comments, concerns:

- A. Is it possible to have reduced fees for summer credits for internships? Would need to be approved by the BOR.
- B. Would you be paying back the tuition to the student in the form of a scholarship? That was not the intention of what was said. Scholarships are not the immediate answer to this issue.
- C. Should form a committee to look at this more closely-next semester-to carry forward to the BOR. Steering committee has had several conversations about this. Eric Austin would be happy to put it on the to-do list for next semester as Chair.
- D. Kevin Amende moves to form a sub-committee next semester to talk about lowering the impact of summer tuition fees on students and their summer internships. Ed Dratz seconds. Friendly amendment: Not just internships, but Study Abroad experiences can be very expensive. Would like that to be looked at also. Is a committee of senators the right way to go about this? Some feel it should be handled in the larger senate and not in a sub-committee. A smaller group could investigate the issues and bring points back to the bigger group for discussion. It would not circumvent the larger senate group. Feel it would be better time efficient for the larger senate.

Call the question: sub-committee would be looking at the financial issues associated with internships and study-abroad and other non-traditional educational opportunities. Collecting data on the need.

None opposed. One abstention. Approved.

6. Motion to approve:

David Parker moves to adopt the policy. Amy Thomas seconds. No further discussion. None opposed. One abstention. Adoption of the policy passes.

c. VPR Search-President Cruzado

- 1. Thanks Rene Reijo-Pera VP research who is leaving
- 2. Carnegie I-only Carnegie classified institution in the region, Montana, Idaho, Wyoming
- 3. Last week completed the search for the Dean of the Graduate School-want to bring Graduate Education and Research together
- 4. We have no time to spare-want to launch a search immediately
- 5. Goal is to have someone in place by mid-summer
- 6. Different than was done in the past, but we have no time to spare.
- 7. BOR provided guidance for executive searches-asks to limit number of committee members to 7
- 8. Info will go out in an email today-when we could expect search committee members names
- 9. Need FS help-in making sure that we have ample participation in this
- 10. There will be many opportunities for input and feedback

11. The seven members of the committee will be very grateful for your help

12. Questions

- A. Why is it necessary for this to be so expedited? We are launching a new strategic plan, plus the Carnegie classification system. The new person will need time to learn the office and the job. Faculty of MSU are so dedicated to research that she is confident that she will have interest in this search. If we can really push the next three weeks, you will see the impactfulness of this.
- B. This cycle doesn't seem optimal? There might appear to be a certain calendar for faculty hires, but the same is not true for administrators. We will extend the search rather than hire the wrong person. At the end of the day, the most important thing is we want to find the right person. If we don't have that person at the end of the "day," we will keep looking.

VI. Announcements

a. Provide feedback on the proposed changes to our Core learning outcomes:

Animal Bioscience ABB 138

1. Thursday, April 11 (2-4pm) –
https://atlas.montana.edu:9000/apex/f?p=112:3:103793765908534::NO::P3_COURSESCHEID,P3_COURSEID,P3_INSTRUCTORID:14485,7004,1741
2. Monday, April 15 (9-11am) –
https://atlas.montana.edu:9000/apex/f?p=112:3:103793765908534::NO::P3_COURSESCHEID,P3_COURSEID,P3_INSTRUCTORID:14466,7005,1741
3. Wednesday, April 17 (noon-2pm) –
https://atlas.montana.edu:9000/apex/f?p=112:3:103793765908534::NO::P3_COURSESCHEID,P3_COURSEID,P3_INSTRUCTORID:14486,7006,1741

b. New Course Evaluation Process now widespread

1. The new course evaluation process is in full implementation for all colleges this semester. Evaluations will be available electronically from Sunday, April 14-Sunday, April 28. Students and instructors will receive messages from the address: CourseEvaluationsnotification@ce.mail.campuslabs.com and it will have that yellow highlighted **NOTICE: This email originated from outside of your organization. Do not click links, open attachments, or respond unless you were expecting this message and know the content is safe.** This is a safe message. You may also go through your D2L homepage and click on Course Evaluations at the top and it will also take you to CampusLabs where you can track response rates for your course evaluations. Students can also access all of their course evaluations through the same link they have been using in past years at the top of their D2L homepage.
 - A. A message from the Provost's office with this and additional information will be sent out tomorrow to the faculty listserv. Please ask the Senators to look for that message and to make their colleagues aware as well.

VII. Public Comment

- c. Ed Dratz: New course evaluation system. Education used is last semester as part of the pilot. Have not had any discussions about it yet. Do not know the outcome. HHD used it as well. They have talked about departmental policies and documents. Mixed reviews. Susan Dana used it also. Not as robust. Issue with response rates. Political science did not tell their students about it and their response rates were low. Educating the faculty needs to be high priority.
- d. Provost Mokwa: Send your comments on the new course evaluation system to Tami Eitle, teitle@montana.edu. Will be more robust next semester. Trying to get it rolled out.
- e. Leila Sterman: Library is funding switching education materials. If you would like Leila to come to your department to talk about that, she is happy to come talk to your faculty. When students pay less for text books they tend to rate the course higher.

VIII. Adjournment

- a. Moved by Jim Meyer. Seconded by David Parker. Meeting was adjourned at 4:34pm

Reminder: Next Faculty Senate Meeting

April 24, 2019

3:10-4:30 PM

SUB Ballroom D